

Application For Use Of Church Facilities

*Thank you for your interest in the use of the facilities here at the **First United Methodist Church of Arroyo Grande**. Please complete this form in its entirety. Be sure to include a signature with any contact information. Please return the form to the church office with a minimum of thirty days in advance of your event for consideration by the church Board. You will be contacted for verification upon approval.*

Application Date: _____

Name of Group/Individual: _____
 Address m: _____
 Phone O: _____
 Contact (s): _____
 Address \$: _____
 Phone O: _____

Status of Applicant (check box where applicable)

<input type="checkbox"/> Church Group <input type="checkbox"/> Church Member <input type="checkbox"/> Individual	<input type="checkbox"/> School <input type="checkbox"/> Non-Profit <input type="checkbox"/> Other (please specify) _____
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Name of persons in attendance responsible for the conduct of attendees and clean-up:

<u>Name</u>	<u>Address</u>	<u>Phone</u>

Facilities Information:

Room (s) requested: _____
 Purpose of use/Description of Event: _____
 Date proposed for use: _____
 Time required (including set-up and clean-up): _____
 Number of persons expected: _____ Number of vehicles expected: _____
 Age range of group: _____
 Requested equipment (chairs, tables, etc.): _____
 Intended equipment to be used (piano, PA system, etc.): _____
 Comments/Other pertinent information: _____

I have read and understand all the policies concerning the use of the buildings and furnishings of the first United Methodist Church of Arroyo Grande. I agree to abide by the policies listed. I understand that a deposit of \$_____ is sue at least 7 (seven) days before the event. I have read and understand the Facilities Use Agreement and I understand that a deposit will only be returned if all conditions therein have been met.

Applicant Signature _____ Date _____

Trustee Approval _____ Date _____